



Project Leader job posting

HOPE, Inc., a 501 c 3 non profit working in housing and food security programs in six Southwest Virginia localities around Wytheville, is seeking a creative, experienced, visionary and entrepreneurial grant writer/development coordinator to grow our Community Food Kitchen program into a pay-what-you-can restaurant. We have raised about half of this project's anticipated development cost, but have decided to change sites and repurpose this project within our HOPE Ministry Center office building and Main Street location. This will enable the project to benefit from synergies of a co-located office serving a wide-range of programs for low wealth and disadvantaged individuals.

Key highlights of our project to date:

- Five year's experience managing our Community Food Kitchen project, averaging 150 meals per week, at an average cost of around \$2 per meal, supported entirely to date with over 50 unduplicated monthly volunteers.
- Raised \$239,500 in foundation support for new commercial kitchen to serve targeted, food insecure individuals.
- Identified optimal site in HOPE's Main Street property, for repurposing existing building while adding new space, in a co-located facility with five other human service agencies, serving thousands each year.
- Collaborations established with other food security initiatives, including Culinary Arts program at Wythe County Technology Center.

This individual should have a passion about working collaboratively and imaginatively both within a growing non profit as well as with other partners in the community. While experience at successful grant writing and development planning is critical, networking in food production and farm-to-table movement is also preferred.

Qualifications: This individual should have the following skills and attributes at a minimum:

- Vision and passion for growing a small project to a sustainable, mission-based program of HOPE;
- Ability to write grants, press releases and other communications, including social media;
- Experience with writing and financial software, and including development and managing a budget;
- Ability to develop and maintain effective working relationships;
- Demonstrated track record in this or a related non profit field;
- A four-year degree in a related field;
- Open mind, flexible, multi-tasker, resilience and a sense of humor.

This position will be supervised by the Executive Director, who in turn answers to a Board of Directors.

This position would start as a consultant, transitioning to a full-time position with benefits based on successful grant writing. Compensation and benefits are competitive, and commensurate with previous experience. This is a grant funded position. HOPE is an equal opportunity employer.

Please submit a letter of interest, and a resume to Executive Director, HOPE, Inc. PO Box 743, Wytheville, Va. 24382, or via email: akegley@wythehope.org by Friday, May 5. For more information, call 276-228-6280 ext. 211.